

Site Project Manager

Repost

Job Duties/Responsibilities:

SPM Designee personnel are expected to perform a number of job duties within the Transuranic (TRU) Program organization. SPM Designees are responsible for ensuring that appropriate procedural guidelines are followed to meet the applicable Waste Isolation Pilot Plant (WIPP) permit requirements.

Assigned duties include, but are not limited to verification and validation of data from: RTR characterization events; the visual examination events performed at the treatment facility box lines; the verification of RTR characterization events via visual examination; visual examination events performed in lieu of RTR characterization; the visual examination events for newly generated waste sludge sampling coring events; RTR/visual examination updates and supplements; Headspace Gas and Analytical Lab data; including volatile organic compounds, semi-volatile organic compounds and metals analyses; performing reconciliation duties on product drums, direct-ship solids drums, direct-ship debris drums, pre-reconciliation of direct-feed debris drums and resolution of problematic drums to facilitate shipment; preparation of Acceptable Knowledge (AK) documentation, profiles and summaries; coring lot selection, core lot sampling and analysis; providing support to Operations at the dig face or elsewhere, as required; and performing other tasks and work scope as directed by management.

Other assigned tasks may include, but are not limited to, performing oversight of characterization activities, interfacing with BBWI, DOE, WIPP and other related entities on AMWTP-specific activities; preparing for and participating in WIPP-related audit activities; providing support to other data validation, certification, data reconciliation and operations personnel to ensure data quality objectives are met; providing required reports on work status and interfacing with other work groups; ensuring that appropriate procedural guidelines are followed to meet the applicable WIPP requirements.

SPM Designee personnel must comply with all relevant health and safety requirements and must be knowledgeable of emergency action policies/procedures and methods for reporting/resolving unsafe work practices. SPM Designee personnel must perform work in conformance with the Integrated Safety Management System (ISMS) core functions and guiding principles. SPM Designee personnel must apply and promote the use of Keeping Everyone and Yourself Safe (KEYS) program practices, Human Performance Improvement (HPI) initiatives and stop work authority. SPM Designee personnel are also responsible for assisting in the implementation of an effective integrated management system and the promotion of worker involvement.

Very good verbal and written communication skills are required.

Selected candidates may be assigned, or subsequently reassigned to different schedules depending upon changing programmatic needs.

Up to four SPM Designee positions must be filled within the TRU Program Organization. Current plans are that three of these positions will support SPM validation operations and one position will support Reconciliation operations. The selected candidates will report to the Reconciliation Manager, in addition to the Site Project Manager, depending upon job assignments.

Minimum Qualifications/Skills Requirements:

This posting may be filled at different levels based on experience:
BS is equivalent to 8 years directly related experience

SPM I- positions require a bachelor's degree (or equivalent experience) and four years of related experience in the field of TRU waste management, mixed waste management or other relevant fields.

SPM II- positions require a bachelor's degree (or equivalent experience) and four years of TRU Program-related validation experience or eight years of experience in TRU waste management, mixed waste management or other relevant fields.

Senior SPM-level require a bachelor's degree (or equivalent experience) and six years of TRU Program-related validation experience or twelve years of experience in TRU waste management, mixed waste management or other relevant fields.
